

ARTICLE 5

United Academic-Adjuncts Representatives and Privileges

- 5.1 Representatives of United Academic-Adjuncts shall be permitted to conduct Union business in and at University facilities only if such activities do not interfere with the professional responsibilities of unit members or with University operations.
- 5.2 United Academic-Adjuncts shall provide the University with a list of names, official addresses, and phone numbers of the duly certified officers and all representatives, and maintain that list's currency.
- 5.3 United Academic-Adjuncts may use the University's meeting facilities for United Academic-Adjuncts' business with unit members on the same basis as other non-University organizations.
- 5.4 The University shall permit posting of official United Academic-Adjuncts notices on a bulletin board specifically designated for such use at each Major Administrative Unit.
- 5.5 The University shall provide (a) notice that the unit member is in the bargaining unit represented by United Academic-Adjuncts; (b) one copy of this agreement to each current unit member and to each new unit member within thirty (30) days of initial date of employment; and (c) a copy of the Authorization of Payroll Deduction of Membership Dues/Representational Agency Fees form to each new unit member with their letter of appointment. United Academic-Adjuncts shall reimburse the University for the cost of printing copies of the contract provided to unit members.
- 5.6 The University shall provide United Academic-Adjuncts, upon reasonable request, and within thirty (30) days of said request, with the information and data necessary to administer this agreement. Said data shall be made available both in printed and machine readable versions. United Academic-Adjuncts shall pay for the cost of gathering, producing, copying, assembling, and otherwise providing requested information, except where the information requested is required by federal or state law to be provided to United Academic-Adjuncts at no cost.
- 5.7 The University shall provide a list of current unit members to United Academic-Adjuncts every biweekly pay period. The list shall include name, address, social security number, assignment date, department and Major Administrative Unit. The University shall make a good faith effort to provide accurate unit member lists. United Academic-Adjuncts will make a good faith effort to timely inform the University of inaccuracies in unit member lists.

- 5.8 United Academic-Adjuncts may use the University's campus mail systems only as permitted by law.
- 5.9 During their term of appointment, unit members shall have access to the University's electronic mail system for the sole purpose of performing work related activity. Such access shall be provided only from a site on campus, but may be provided at an off-campus site at the discretion of the University.