

ARTICLE 11

Workload

- 11.1 The composition of professional duties and responsibilities of unit members will be determined by the appropriate administrator. An adjunct faculty member engaged solely to teach is, however, not required to attend faculty meetings (other than initial organization or orientation meetings) or to engage in other activities unrelated to instruction of the assigned course(s), unless specifically compensated for doing so in an amount mutually agreed in writing by the Unit Member and the University.
- 11.2 Unit members shall be responsible for instruction or other effort for up to and including 15 credit hours, or equivalent, per academic year or equivalent period, or at least 10 and no more than 19 hours per week in the case of hourly employees. Unit members are responsible for advising the University if this limit is about to be exceeded and the University may unilaterally at its discretion cancel assignments to bring the workload into compliance with this limit. If cancellation of an assignment is the result of the unit member's failure to advise the University that this limit is about to be exceeded, the cancellation payment provided under Article 9.5 may be withheld at the discretion of the University.
- 11.3 Unit members shall be notified of their workloads prior to the beginning of the academic term or as soon as practicable thereafter.
- 11.4 United Academic-Adjuncts recognizes the University's need for flexibility in determining unit members' professional workloads as the needs of the University change. When the need arises, an appropriate administrator may revise a unit member's workload. In such an event, the appropriate administrator shall notify the affected unit member in writing regarding the revised workload as soon as practicable.
- 11.5 As members of the academic community, unit members may apply for grants as part of their assigned workloads. Grant applications shall be considered according to the procedures in place at the various Major Administrative Units as amended from time to time.
- 11.6 The University's decisions regarding unit members' professional workload are substantive academic judgments and are therefore not subject to challenge as provided in Article 7.
- 11.7 Bargaining Unit Members will be reimbursed for travel expenses approved in advance, in accordance with university regulations regarding travel, for travel required by course curricula approved at the university level.

11.8 The same procedures for determining maximum class size for regular faculty will be used for adjunct faculty.